

**APPLICATION FOR EMPLOYMENT**  
Michelbook Estates, Inc.  
An Equal Opportunity Employer and Drug Free Workplace  
(email completed application to info@michelbook.com)



Date \_\_\_\_\_

**PERSONAL INFORMATION**

Last Name	First Name	Middle
Address		City
State Zip	Phone	Other Phone
	Email	

**EMPLOYMENT INFORMATION**

Position for which you are applying \_\_\_\_\_

Are you presently employed? \_\_\_\_\_ If yes, please complete the information below.

Employer's Name \_\_\_\_\_

Employer's Address \_\_\_\_\_

1. How long have you been with this employer? \_\_\_\_\_

2. If offered a position, when can you report for work? \_\_\_\_\_

3. If hired, can you show proof of your legal right to work in the U.S.?      Yes \_\_\_\_\_ No \_\_\_\_\_

4. Have you ever been dismissed or asked to resign from any position?      Yes \_\_\_\_\_ No \_\_\_\_\_

5. Desired salary? \_\_\_\_\_

**EDUCATION**

Please list all schools attended and any other pertinent information about your education.

School (s)	Dates	Subjects Studied (if applicable)
High School		
College		

**EMPLOYMENT EXPERIENCE (List most recent experience first)**

Company Name & Address	Job Title	Dates Employed	Starting Rate/Salary
Email	Telephone Number	Supervisor's Name	Ending Rate/Salary
Job Duties			
Reason for Leaving			
Company Name & Address	Job Title	Dates Employed	Starting Rate/Salary
Email	Telephone Number	Supervisor's Name	Ending Rate/Salary
Job Duties			
Reason for Leaving			

**REFERENCES**

Name & Address (Include City, State, Zip)	Phone	Relationship

**EMERGENCY CONTACT INFORMATION**

Name/Relationship	Address	Phone

I certify that answers obtained in this application are correct to the best of knowledge and I understand that my misstatement or omission of information is grounds for ending the hiring process or dismissal.

I authorize verification of information on this application and authorize the references list above to give you all pertinent information concerning my previous employment.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the employee may resign at any time and the employer may discharge employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of Michelbook Country Club.

In the event of employment, I understand that false and misleading information given in my application or interview(s) may result in discharge. I understand that Michelbook Country Club is a drug free employer and a condition of employment is the ability to pass a drug screen. I am also required to abide by all rules and regulations of the employer.

Applicant's Signature

Date